

## Car Parking Policy

### 1 INTRODUCTION

- a The Hub has a **private** barrier controlled car park consisting:-
  - i 26 car parking bays;
  - ii 3 disabled car parking bays; and
  - iii 1 bicycle storage rack.
- b The Hirer(s) is responsible for the proper supervision of car parking arrangements and vehicle activity so as to avoid obstruction of all entrances, exits and footpaths in Samuel Jones Crescent and surrounding roads including the highway.
- c Access for emergency vehicles must be maintained at all times.
- d The Board of Trustees do not accept any liability for the loss or damage to any vehicle(s) or their contents and other articles temporarily left in the Community Hub or on land under the control of the Board by any person, whether a bona fide user thereof or not, except insofar as a liability under any Act or at common law may be proved against the Board of Trustees.
- e The Trustees recognise that on street parking is limited in the area around the Hub and have taken into account a desire to alleviate the associated issues in the policy by allowing limited access to members of the public who are not using the Hub.

### 2 UNAUTHORISED USE OF CAR PARK AND DUTY OF CARE

- a All ball games, skateboarding, stunt riding, etc are prohibited in the car parks.
- b The safety and well-being of all users of The Hub's facilities especially children/young people must be taken into consideration at all times and in order to comply with duty of care obligations under the Occupiers Liability Act 1984, the Board of Trustees will regularly -
  - i conduct/minute reviews of the car parks and its use by unauthorised persons;
  - ii itemise dangers, if any, are apparent; and
  - iii record the measures to be taken to reduce inherent dangers.
- c Clearly worded appropriate signs will be positioned in prominent locations.

### 3 OVERNIGHT PARKING AND USE BY GENERAL PUBLIC

- a Overnight parking is not permitted, except with the express permission of the Board of Trustees.
- b The car park maybe used by the general public on weekdays (8am Monday -4pm Fridays only) subject to provision of contact and car details. Providing these details confers no right of access and the car park may be closed at any time. In addition;
  - i All vehicles are to be roadworthy and be taxed, insured and have a valid MoT Certificate.
  - ii No repairs, maintenance or cleaning may be undertaken.

### 4 BARRIER CONTROL

- a The barriers to both car parks will remain unlocked to ensure access for emergency vehicles and that to the main car park is normally kept in the open position.
- b Hirers may be required to open and close barriers and will be informed if this necessary, normally at the time of booking

Review: Feb 2025 or earlier if necessary

**5 ABANDONED CARS**

- a In event of a vehicle being abandoned in the car parks, the Board of Trustees will notify the District Council in order that steps can be taken to trace the owner and if necessary “A 15-Day Notice to Remove Vehicle” served.